

● Instructions ●

Please type or print legibly, using blue or black ink. Be sure to read all information provided in the land sale brochure prior to completing this form. This form must be filled out completely. Each bidder must sign this Bid Form attesting that each individual/business named meets the bidder qualifications as outlined in the brochure.

Remember:

- All names appearing on the bid must be the same as those names that will, ultimately, appear on the deed issued by the CBJ. No names may be added to or deleted from the deed. All names listed must be in good financial standing with the City.
- Each bid must be accompanied by the bid form and a \$500 earnest money payment in the form of a personal check.
- Follow instructions to properly label the envelope you will use to submit your bid.
- Bids will be accepted only at the CBJ Purchasing Office. Bids may be mailed or hand-delivered. Mailed bids must be date and time stamped in the CBJ Purchasing Office by **4:30 p.m. on July 11th**, and may be sent to CBJ Purchasing Office, 155 S. Seward Street, Juneau, Alaska 99801. A postmark by that date is insufficient. To hand-deliver a bid, go to the CBJ Purchasing Office located at 105 Municipal Way, 3rd floor, room 300.

Bids will be accepted at the CBJ Purchasing Office only. Bids must be date & time stamped by the CBJ Purchasing Office **no later than 4:30 p.m., Alaska Time, Thursday, July 11th, 2019** in order to be considered. Late bids will not be accepted.

You may photocopy this form if you need additional copies. **Be sure to copy both sides of the form.**

● Bid ●

I/we hereby submit a bid to purchase Lot # _____.

The amount of my/our bid is: \$_____.

● Earnest Money ●

- Check here to indicate that you have enclosed a \$500 earnest money deposit in the form of a personal check payable to the City and Borough of Juneau.

Remember, if you are bidding on multiple lots, each bid must be submitted on a separate Bid Form, accompanied by a separate earnest money check in the amount of \$500.

Envelope Label

Please affix the label below to outer envelope in the lower left hand corner.

IMPORTANT NOTICE TO BIDDER/PROPOSER	
To submit your bid:	
1. Print your name and address on the upper left corner of your envelope.	
2. Complete this label and place it on the lower left corner of your envelope.	
S E A L E D	BID/PROPOSAL NUMBER: Bid No. 19-258
	SUBJECT: Spring 2019 Land Sale
	DEADLINE DATE: July 11, 2019 (unless changed by an addendum.)
	PRIOR TO 4:30 PM ALASKA TIME
	B I D P R O P O S A L