A. Call to Order at 5:15pm by Chair M. Mertz

B. Members Present: Ritchie Dorrier, Tom Rutecki, Joe Parrish, Pat Watt, Beth Weldon, Greg Williams, Max Mertz
Members Absent: None
Staff Present: Kirk Duncan (Director of Parks & Recreation), Julie Jackson (Aquatics Manager)
Guests Present: None

C. Agenda Changes – None

D. Public Participation on Non-Agenda Items - None

E. Approval of Minutes:
   - Tuesday, September 22, 2015. Motion to approve by T. Rutecki, Approved.
   - Sunday, October 18, 2015. Motion to approve by T. Rutecki, Approved.
   - Discussion regarding supplementary/proposed documents and posting packets on web. Going forward all accompanying documents will be posted with Agenda/Minutes.

F. Roberts Rules of Order Discussion.

G. Director’s Report – Kirk Duncan
   - Staffing update – Situation has improved. Active recruiting methods and additional trainings have attracted increased qualified lifeguard candidates.
   - Vending Machines & Letter from Maureen Hall (attached)
     o Discussion
   - B. Weldon – Requested update on DPAC temperatures. J. Jackson shared update of the ongoing work to balance air/water temperatures.
   - M. Mertz – inquired regarding latest bid on AHU1.

H. Unfinished Business - none

I. New Business – none

J. Committee Reports:
   a. Board Development/Governance – P. Watt – met on 11/3/15 @ DPAC. Re-cap of 10/18/15 Retreat.
      o Discussed Assembly Liaison. Committee recommends holding off, but refers to Board for decision.
      o Discussed School District Liaison. P. Watt emailed Kristin Bartlett inquiring for a meeting.
      o Provided a skills inventory assessment for Board Members.
      o Discussed Aquatic Board bylaws, approved by CBJ Law dept.
b. **Finance** – M. Mertz – no formal meeting for Finance committee since 10/18/15 retreat. Max and Kirk met with folks in the community (local media, business owners) Juneau Empire to discuss upcoming pricing and have received positive feedback.
   - Discussion on new rates. Members recommended for Adult Day Rate to be in 7.00 to 7.50 range. Rutecki recommended end rates to be rounded to $0.25.
   - **Motion**: to adopt rates while giving staff authority to make small changes to best implement rates. Any significant questions to come back to the board. **R. Dorrier Moved. Motion passed new rate structure approved.**
   - Board Chair will attend Committee of the Whole on 11/23/15 to present Aquatics Board update.

_Finance Committee will meet next on Wednesday, November 18, 2015 at 4:00pm in Event Rooms at Dimond Park Aquatic Center._

c. **Marketing** – G. Williams -
   - **Suggests any redistribution of operations committee members from Operations Committee.**
   - Recap of members and committees –
     - Governance: Dorrier, Parrish, Mertz, Welden, Watt
     - Finance – Mertz, Watt, Rutecki, Welden – Add: Williams
     - Marketing – Williams, Rutecki, Welden, Parrish – Add: Dorrier as Co-Chair
   - Board discussion regarding roll out plan of new pricing structure. Following discussion, referred to Marketing Committee to meet prior to next Finance committee.

_Next Marketing Committee meeting scheduled November 17th – 4pm at Dimond Park Aquatic Center_

K. **Board Comments**

R. Dorrier – None
T. Rutecki – At retreat, volunteered to contact other municipalities regarding cost-recovery. Shared report example from city of Missoula. Found difficulty gathering cost-recovery information from cities difficult – little knowledge/information from aquatics staff.
J. Parrish – Noted board strategic goals for 2016. Asked K. Duncan to re-share 4 Goals K.D. shared at previous finance committee: Increase participation, increase revenue, increase cost-recovery, increase youth engagement. T. Rutecki requested Kirk re-send to Board.
G. Williams - None
P. Watt - None
B. Weldon - None
M. Mertz – Is heading to Anchorage to referee the state high school meet. Juneau missed the mark on some things in 2013. He is working with a planning group and looks forward to Juneau holding the Alaska High School State Meet in 2016. Shared positive feedback regarding pool staff and operations in past few months.

L. **With no additional business before the board, M. Mertz adjourned at 6:47pm.**

Proposed Next Board Meetings: 3rd Tuesday of each month at 5:00pm:

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/15/15</td>
<td>CBJ Assembly Chambers</td>
</tr>
</tbody>
</table>
Minutes respectfully submitted by J. Jackson on 12/14/2015